

Privacy and Data Security

At Harrington Group, your right to privacy and security is a major concern. Below are the guidelines we use for protecting your personal information. Please read the following very carefully.

Harrington Group's Privacy Policy

Harrington Group respects your privacy. Across our business, around the world, we will only collect, store and use your personal information for defined purposes. We use your information to support and enhance our relationship with you, for example, to process your purchase, provide service and support, and share product, service and company news and offerings with you. We do not sell your personal information. We only share your personal data outside the Harrington Group family of companies with your consent, as required by law or to protect Harrington Group, its customers, or the public, or with companies that help Harrington Group fulfill its obligations with you, and then only with partners who share Harrington Group's commitment to protecting your privacy and data. At any time you may contact Harrington Group with any privacy questions or concerns you may have. You also may ask at any time to see the personal data you have given us and request correction or deletion. We strive to protect the security of your personal data by use of appropriate measures and processes.

The Information Harrington Group Collects About You

Harrington Group only asks for specific types of personal information. We ask you to provide information that will enable us to process your purchase or provide services to you, enhance your site visit, respond to requests for information, support our customer relationship, assist you with support issues or to follow up with you after your visit.

Harrington Group only uses your personal information for specific purposes

The information you provide will be kept confidential and is collected and processed for the following general purposes or for any other legitimate purpose described by the applicable law.

- To process your purchase or provide requested services
- To fulfill requests for products and services
- To improve our products and services
- To contact you; and
- To customize the advertisement and content.

Newsletters, Mailing lists, Requests For Information

If you request, we (or any other Harrington Group entity or any agent working on behalf of Harrington Group entities) will send you information about our various products and services, or other products and services that may be of interest to you. Such information may encompass alerts to product upgrades, special offers, updated information and other new products and services from Harrington Group. Only Harrington Group (or agents working on behalf of Harrington Group) will send you these direct mailings. If you do not want to receive such mailings any longer, simply notify us.

When Harrington Group Will Share Your Personal Information

Your information may be shared with other Harrington Group entities, agents or contractors performing services for Harrington Group. If so, Harrington Group will seek to ensure that the information is only used in connection with the functions these parties will be performing for Harrington Group and that all such information is treated in a confidential manner.

Harrington Group will disclose your personal information to the extent required or authorized by applicable law, if ordered or required to do so by a court or governmental authority as appropriate in each jurisdiction, or to ensure that we are in compliance with our legal obligations.

Harrington Group will not disclose your personal information to any outside organization for its use in marketing without your consent

Personal information regarding you (such as name, address and phone number) or your order and the products you purchase will not be given or sold to any outside organization for its use in marketing or solicitation without your consent.

Your rights

Upon your request and within 40 days we will inform you about the type of personal information we hold about you, the purposes for which we hold it and the possible recipients or types of recipients. Upon written request and within a reasonable period of time we will also correct, delete and/or block personal information from further processing if that information proves to be factually inaccurate, incomplete, or irrelevant to the purpose(s) of the processing.

Internet Commerce

The online store at **www.GroupHarrington.com** is designed to give you options concerning the privacy of your credit card information, name, address, e-mail, and any other information you provide us. Harrington Group is committed to keeping the information collected on our site secure. If at any time you would like to make a purchase, but do not want to provide your credit card information online, you may place an order without credit card information and a representative will contact you.

Third-Party Sites

Please be aware that other Web sites including sites that may be accessed through our site, e.g., via a hyperlink, may collect personally identifiable information about you. This Privacy Policy does not cover the information practices of those third-party web sites linked to **www.GroupHarrington.com** or any other site.

Contact Harrington Group

If you would like to contact us, or have questions or suggestions regarding our Privacy Policies, please write us an e-mail at the following address

Harrington Group Data Protection Officer

Email: **support@groupharrington.com**